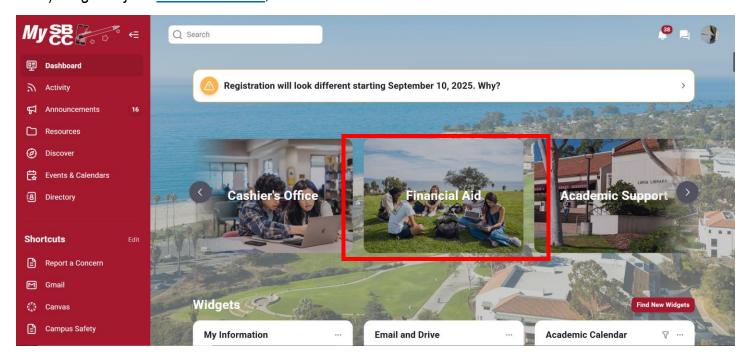
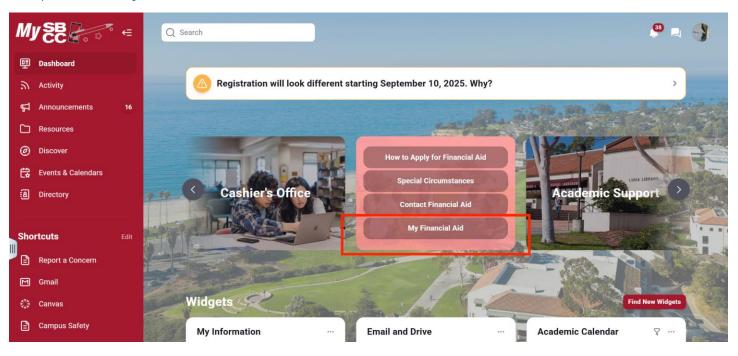
## **One-Time Account Creation: Step by Step Instructions**

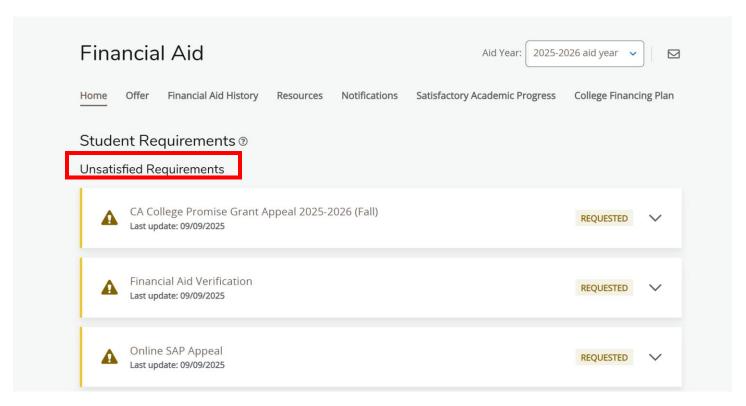
1) Log into your student account, and hover over 'Financial Aid'.



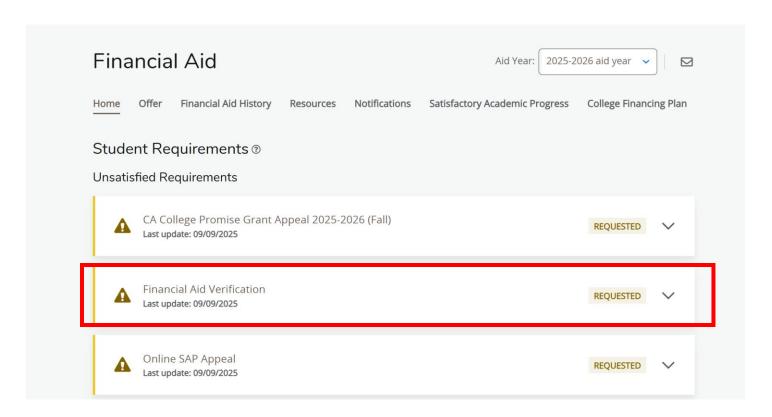
2) Click on 'My Financial Aid'



3) In the 'Home' tab you can view outstanding requirement(s) under the 'Unsatisfied Requirements' section



4) Click on 'Financial Aid Verification'



5) You will be routed to our Online Paperless Verification system. This system requires a *one-time* account creation. When entering First Name, Last Name, Date of Birth, Social Security/DREAM ID the information must be entered exactly as it was reported on the FAFSA/CA Dream application.

